## 11Rubric

Friday, September 25, 2015 07:23

| PTE English<br>Language<br>Assessment<br>Rubric |  |   |  |  |
|---|--|---|--|--|
|   | Grammar/Spelling   | Organization  | Format/Legibility  | Audience<br>Awareness  |
| 5   | Uses active voice, no spelling, tense or construction errors. Adheres to standard English Language arts standards.               | Logically ordered with smooth and clear transitions that do not confuse or obfuscate. Order is clear, accessible and follows applicable standards. Uses "outline, draft, revision, final draft" process. (TF) | Always uses Industry Standard format. If handwritten, fully legible without difficulty. If typed correct fonts, margins, and layout. Appropriate length.             | Always uses<br>appropriate industry<br>language. Refrains<br>from use of slang.<br>(TF)    |
| 4   | Uses active voice. Minor grammatical errors, no spelling errors. Sound grammar construction.                                     | Logically ordered. Flows from point to point without deviation. Uses "outline, draft, revision, final draft" process.   | Uses Industry Standard format. If handwritten, legible. If typed correct fonts, margins, and layout. Appropriate length.   | Seldom uses<br>appropriate industry<br>language. Refrains<br>from use of slang.<br>(TF)    |
| 3   | Uses active voice for majority of text. Minor grammar or spelling errors. Minor grammatical construction errors.                 | Order is evident. Points<br>flow one to another. Uses<br>appropriate standards for<br>organization. Uses some<br>sort of revision process (TF)  | Sometimes uses Industry Standard format. If handwritten, is sometimes legible. If typed, sometimes uses correct fonts, margins, and layout. Appropriate length. (AC) | Is Semi-formal in use<br>of industry language<br>and word usage. Slang<br>is present. (TF) |
| 2   | Passive voice for majority of text. Grammar and spelling errors are present and/or repeated. Construction has verb/tense errors. | Ideas are evident but not clearly stated. No revision process is evident. Paragraphs are there but not properly structured. (TF)  | Rarely (AC)  | Rarely uses<br>appropriate industry<br>language and word<br>usage. (TF)                    |
| 1   | Passive voice. Significant and repeated grammar and spelling errors. Construction is muddled and reader is confused.             | Ideas are muddled. Lack of appropriate paragraphs/lists. Lacks logical flow. Stream of consciousness. Ideas not developed or even stated.   | Illegible. Unprofessional font.<br>No sentence structure. Industry<br>format ignored. Inappropriate<br>length.   | Does not use appropriate industry or professional language. (TF)                           |